

ACEC-Illinois Engineering Excellence Awards Panel Guidelines for Print and Delivery

Winning project panels will be displayed during the ACEC-Illinois Winter Conference and Annual Engineering Excellence Awards Gala on **Thursday, February 8, 2018** at the Union League Club of Chicago.

ACEC-IL PANEL PREPARATION:

These instructions are suggested guidelines designed to keep panel costs minimal and displays similar in nature.

Panel: A visual display should be prepared using photographs, sketches, diagrams and other visual aids and text to illustrate and describe the achievement.

Include:

- ✓ Firm name
- ✓ Project owner name
- ✓ Project name
- ✓ Project location
- ✓ Award Name

To help your panel designer, indicate below the award your project received

- "ACEC-Illinois 2018 Engineering Excellence Honor Award."
- "ACEC-Illinois 2018 Engineering Excellence Special Achievement Award."
- "ACEC-Illinois 2018 Engineering Excellence Merit Award."

Size: Completed panel 30" X 30", including optional lightweight frame.

Mounting: Lightweight hardboard or 1/4" foamcore. Can be laminated if desired.

Framing: If framed, use lightweight material.

Restrictions: DO NOT cover with GLASS or PLEXIGLASS.

Delivery: Please bring your panel with you to the awards ceremony gala by 5:30 p.m. for display during the gala reception. Easels will be provided.

PANEL PRINTING AND DELIVERY THROUGH TERRY FARMER PHOTOGRAPHY:

Our official Engineering Excellence Awards photographer, Terry Farmer Photography, has offered to print; mount, package and hand deliver the panel to the conference for a cost of \$175. Panels ordered after the event will include packaging and shipping costs. Deadline to get your information to Terry is January 26, 2018.

For more information contact Terry at 217-652-3534, terry@terryfarmer.com, or <http://www.terryfarmer.com>