

ACEC-Illinois Engineering Excellence Awards Frequently Asked Award Presentation Questions

Photos

Photos are from 10:00 to 11:30. As soon as all the attendees for your project have checked in at the registration desk, go into the Ballroom and check in for your photo shoot. (*If the photo shoot is moved to another room, you will be notified.*) The sooner your photo is taken the more time you have to network and look at the project panels.

Panels: If you want your panel in the photo, bring it with you to the photo shoot. After the photo, put your panel on any of the table top easels that are provided around the perimeter of the Ballroom. If you arranged for the photographer to print and bring your panel, it will be near the photo shoot area.

Plaques: We have three “generic” plaques with the award name enlarged (HONOR, SPECIAL ACHIEVEMENT, MERIT) to be used in your photo. Please do not remove your real plaque from the plaque presentation table.

Others in your Photo: The ACEC-IL President and the Chair of the Awards Committee will be in your photo. We will remind you of their name and title when we email your photo.

Award Acceptance: In case there are last minute changes, during your photo shoot the Awards Committee Chair will confirm the names of those accepting your project award.

No photo? If your project does not want a group photo, please tell the person at the photo registration table, so they are not hunting you down.

Emailed Photo: The photographer will process the photos the following week and notify us when the CD is ready to be picked up. We will compare the photo check-in list to the digital photos and rename them so you receive your photo and not someone else’s. As soon as the photos are processed we will email your photo to the submittal contact listed on your entry form.

Stage Pass: When you check in for your photo, you will receive a personalized stage pass. Use the information and instructions on the pass to help you line-up for the award presentations.

Front	STAGE PASS	Back
<p>Award #</p> <p>Firm Name</p> <p>Project Name</p>	<p>line up here ↑</p> <p>At the conclusion of the DVD presentation which includes YOUR award category, start lining up at the stage stairs. Bring this card with you, keeping it visible so winners can quickly line up in award number order. You should be at the stairs, where someone will collect your card, by the time your project is announced. Step onto the stage, shake hands with the ACEC-IL President, exit the stage and receive your plaques.</p> <p>Congratulations!</p>	

SEE YOU THERE!